

California Defense Communities Alliance (CDCA)



BY- LAWS

REVISION 2
10/25/2022

By-Laws

California Defense Communities Alliance (CDCA)

Article I: General

Section 1.1 Name

The name of this Corporation is “*California Defense Communities Alliance*”, hereinafter known as “CDCA”. This Corporation membership consists of non-profit community groups and/or local government entities who provide for support of local defense establishments in their County, City, or Region located in California.

Section 1.2 Individual Membership

All members of recognized community groups meeting the requirements of Article II can be part of general membership and attend general membership meetings. Representation and participation in board and corporate meetings are limited to the official representatives which must meet the criteria as described in Article II.

Section 1.3 Mission

CDCA mission is to support, promote, and represent the interests of our Defense Organizations throughout California while advocating on behalf of those that serve or have served in these organizations. CDCA will advance the collaboration and communication between the military, our elected and appointed officials, and our communities while working to enhance the recognition of the many contributions Defense Organizations make to California and our Nation.

Section 1.4 Purpose

CDCA provides for collaboration and co-ordination between California community defense support groups that will enhance the effectiveness of each group and the State of California in bringing the best possible support and retention of the Military and local Bases in California. These collaborative efforts would include as a minimum:

- Develop methods that highlight the unique value of the military and related facilities located in California including the Department of Defense and the Department of Homeland Security.
- Education of all groups on the benefits from the military presence in the local communities.
- Share issues and provide a process to elevate issues for consideration of support by the Corporation.
- Provide a process to join together to bring state wide Congressional support on common supported issues.
- Share approaches, ideas, methods as “best practices” within local member organizations.
- Work cooperatively with the military commands in California to:
 - Strengthen existing military and community partnerships.
 - Attract new military missions for the bases.
 - Encourage technology-based industries to utilize existing military base capabilities and resources.
 - Develop cooperative ventures.
 - Jointly explore how to meet mission requirements at reduced cost.
- Provide support to each other in improving local support capability.
- Work together to help create local organizations where local support is needed but not in existence.
- Provide a coordinated voice to the Governor’s Military Council on common and state- wide issues including, recommendations on executive and California legislative actions.

- Work with appropriate State, Federal and Congressional officials to support common issues as agreed to by the organization.
- Provide inputs for the agenda of the annual All-California Defense Summit.
- Encourage support and cooperation and elimination of activities that attempt to take existing programs/work from one California location to another.
- Develop community groups where none exist.
- A forum held at least twice a year to compare, share, educate, and provide for a common set of objectives for upcoming period of time.

Section 1.5 Vision : The California Defense Communities Alliance will be the premier statewide non-profit organization working on behalf of California’s vast defense installations in tandem with our local communities to foster globally recognized standards of excellence in advocacy and support.

Article II CDCA Organizational Membership

Section 2.1 Membership: California Defense Communities Alliance (CDCA) has the following categories of membership, but only the Community Support Organizations and Local Government Support Organizations members can have membership on the CDCA Board of Directors and Corporate Board which are one and the same.

- **Community Support Organizations:** California Community based non-profit organizations with the mission of supporting local area military, Department of Defense, and Homeland Defense National organizations.
- **Local Government Support Organizations:** Local government entity that performs the functions of a community support group *when no such local organization exists or is viable.* .
- **Associate Members:** Members can include organizations that support military, Department of Defense, Homeland Defense National organizations in the communities that already have a CDCA membership for that community, and defense industry employers.
- **Memberships :**
 - **Local City and County Officials:** Appointed or elected city and county officials of communities/counties that have military, Department of Defense, or Homeland Defense National organizations in their area. The annual fee is free.
 - **Congressional offices and staffs:** Members of Congressional offices and staffs that represent the above communities.
 - **Members of Above Organization:** Individual membership is available to those that are members of the above organizations that have an organizational membership in CDCA.
 - **General Membership:** Individual public membership is available to all who would like to support the mission and purpose of CDCA. This membership is an individual membership and not meant to be a company or organization membership. There are no voting rights connected to this membership.
 - **Commercial Organization Membership:** Any businesses/commercial corporations that support the goals and purposes of CDCA can be a member of CDCA. There are no voting rights connected to this membership.

- Membership dues for these organizations are based on number of employees in California. Dues are established annually by the Executive Board prior to CDCA Fiscal year. There are four levels of dues based on employees in California:
 - Companies with ~50 or less
 - Companies with ~500 or less
 - Companies with ~1000 or less
 - Companies With Greater than 1000
- Benefits:
 - Participation in all CDCA Events.
 - Participation in planning sessions and goal setting meetings.
 - Ability to serve on advisory Committees.
 - Use of CDCA Logo in advertising their community support/outreach.
 - Receive CDCA Information and Newsletters
 - Company LOGO on CDCA Website

Section 2.2 Membership Rights

- All members have right of attendance and participation in forums/meetings.
- Board Meetings are restricted to **Community Support Organizations** or **Local Government Support Organizations** member whichever is applicable for that community

Section 2.3 Membership Eligibility

- The Board shall review organizations and individuals for eligibility for membership as defined under the bylaws and make final determination for membership.

Article III: CDCA Board of Directors

Section 3.1 General Powers

The affairs of CDCA shall be governed and managed by a Board of Directors (hereinafter referred to as the "Board"). The Board shall have the responsibility for establishing policy, setting strategic direction, providing management oversight, and approving the budget. The Board may establish committees and appoint committee members. Members of the Board may also serve as members of committees. (Board officers see Article IV). The CDCA board acts as both the governing board and the corporate board.

Section 3.2 Number and Tenure

Board membership shall be comprised of one representative from each of the legally constituted Type 1 and Type 2 membership organizations. Each member organization will determine their representative for each fiscal year. Sixty days prior to annual board meeting, each member organization will provide the name of the member who will represent them for the next year to the co-chairs. Terms shall be staggered in a manner determined by the initial board meeting.

Section 3.3 Responsibilities

- Perform any and all duties imposed on them collectively or individually by law, by the articles of incorporation, or by these bylaws;

- Appoint and remove, employ and discharge, and, except as otherwise provided in these bylaws, prescribe the duties and fix the compensation, if any, of all officers, agents, and employees of the corporation;
- Supervise all officers, agents, and employees of the corporation to assure that their duties are performed properly;
- Meet at such times and places as required by these bylaws;
- Register their addresses with the secretary of the corporation, and notices of meetings emailed or telegraphed to them at such addresses shall be valid notices thereof
- Establish and appoint members to standing committees.

Section 3.4 Compensation

Board members will serve without compensation in the performance of their Board duties.

Section 3.5 Meetings

Schedule Meetings: Regular CDCA Board Meetings will be held as required, but at least annually. The meeting will be scheduled by the co-chairs with consultation with Board Members. Any member can call for a Board meeting and if a quorum of members agree, it must be convened. Notice of meetings shall be provided at least one week before the meeting.

Special Meetings: At least one-week prior notice shall be given by the secretary of the corporation to each director of each special meeting of the board. Such notice may be oral or written, may be given personally, by first class email, by telephone or by email and shall state the place, date, and time of the meeting and the matters proposed to be acted upon at the meeting.

Location: Meeting place will be determined by the Co-Chairs.

Agenda: A meeting agenda will be promulgated via fax or Email to all members of the Board of Directors.

Section 3.6 Voting

Voting Rights: Each Board member shall have one vote.

Quorum: A quorum is a simple majority of the full Board membership. Thus, for example if the Board consists of 11 members, a quorum is 6 members present. If the Board consists of 8 members, a quorum is 5 members present, etc.

Attendance: Attendance can be at the meeting place and/or by teleconference. Prior to meeting, the notice for the meeting will indicate form of attendance for meeting.

Section 3.7 Advisory Committees

The Board may appoint various Advisory Committees to advise it on matters of interest, as needed. These Advisory Committees shall be made up of subject matter experts drawn from the larger CDCA membership and/or experts at large.

Article IV: Officers

Section 4.1 Officers

The officers of the corporation and board are the Co-Chairs, the Treasurer, and the Secretary. Due to the nature of the Organization and Corporation and the possible movement of people in leadership and with-in the membership groups, the Board of Directors shall have two co-chairpersons of equal status and responsibility for the purpose of continuity in the management of the Corporation.

Section 4.2 Duties of Co-Chairpersons

The co-chairs must be the member/representative of a member group and both cannot be from the same community support area/organization. The co-chairs will work together dividing responsibilities as they determine and act and make decisions that are in agreement by both parties. They will perform the day to day operation and direction of the Organization and Corporation. The title for each is Co-chairperson of the Board. The co-chairs will share all responsibilities and can determine among themselves the day to day working relationship.

The Co-chairpersons shall have the following duties, responsibilities, and authorities:

- Preside at CDCA (regular and annual) meetings.
- Responsible for management of CDCA with in guidelines authorized by board..
- Act as an ex-officio member of all committees.
- Appoint Board members to attend meetings related to CDCA business.
- Other duties as prescribed by these By-Laws or the Board.
- Responsible for initiating the Budget Process and maintaining a budget.
- Responsible for Expenditure of Funds.

Section 4.4 Duties Treasurer

- Acts as the interface to the Corporation responsible for the banking, accounting, and disbursement of funds.
- Manage claims for re-imbusement prior to being sent to above Corporation.
- Manage contract billings and review prior to forwarding for payment to above Corporation.
- Responsible for maintaining the current budget.
- Responsible for the Corporation's filings of taxes with the IRS and Franchise Tax Board each year.
- Responsible for annual filing with the California Attorney General.

Section 4.4 Duties Secretary

- Responsible for activities related to organization of periodic meeting after co-chairs establishment parameters for meeting.
- Manage process for gathering material for presentations and distribution to attendees.
- Manage mailings/email for information distribution to membership.
- Maintain and manage membership list and current email and mailing information.
- Maintain list of current approved community organization members and the person representing that organization as the voting/board member.
- Keep minutes and collect all material at official meetings/forums for electronically filing.
- Manage file system to capture all necessary CDCA communication for archival purposes.
- Responsibility for corporate compliance and the maintenance of corporate records

Article V CDCA Executive Board

Section 5.1 Executive Board Membership:

The Executive Board members are the two Co-Chairpersons, Treasurer, Secretary, and two members appointed by the Board.

Section 5.2 Executive Board Purpose:

Provide a process to work issues when the decision or policy goes across the responsibilities of the offices of Co-Chairpersons, Secretary, and Treasurer but is within policy and Guidance of the Board.

Section 5.5 Duties of Executive Board

The Executive Board will as necessary:

- Work issues presented to them by co-chairs.
- Work issues that are cross position functions.
- Formulate recommendations and policy on matters important to the operation of CDCA and present to the Board for approval.
- Approve funding expenditures that exceed \$1000 in accordance with the approved budget. Any two members constitute a quorum for this purpose.
- Approve proposed travel and participation in events that were not part of original Board approved budget, but within scope of approved budget.
- Provide a focal point for planning and participation in budgeted special events.
- Establish and Appoint members to ad hoc committees.
- Co-ordinate Public Relations activities and development of material
- Recommend budgets, by-law changes, policies and other actions requiring Board approval.

Section 5.5 Selection and Tenure of Executive Board

The initial CDCA Executive Board shall be nominated and elected by the CDCA Board Members participating in the inaugural CDCA Meeting. Tenure for the Executive Board Members shall be two years from fiscal year start date (or next fiscal year start date if filled during fiscal year), **after which time new Executive Board Members shall be nominated and elected by the Board at the annual Board meeting.** There are no term limits for Executive Board Members; thus they can serve back-to-back terms if nominated and elected by the CDCA Board. If an Executive Board Member resigns in the middle of his or her term, the full CDCA Board shall nominate and elect a replacement as soon as possible.

Initial Terms for Co-Chairs: The first terms for the co-chairs will be established to prevent both changing at the same time and to provide for future staggered terms. The co-chairs terms will have one established with an initial 24 month term and the other with a 36 month term (From then forward both offices will be 24 month terms).

Article VI Budgets, Funding, and Fiscal Year

Section 6.1 Budget Preparation

It is the responsibility of the CDCA Executive Board to present for Board approval an operating budget in support of the CDCA vision, mission and goals. Upon approval, it is the responsibility of the CDCA Executive Board to administer the budget and carry out the financial management plan.

Section 6.2 Board Action

The Board may make any change to the proposed budget that is considered necessary and appropriate. Approval of the budget or changes to the budget shall be by a majority vote of the Board attending.

Section 6.4 Funding CDCA can seek funding from the non-profits that comprise its membership, state and local governments, and various non-corporate-aligned foundations interested in furthering CDCA goals. Any other sources must be approved by the Board.

Section 6.4 Fiscal Year

The fiscal year for CDCA shall begin on July 1st and shall end at midnight on June 30th of each year.

Article VII Disbursements and Audits

Section 7.1 Disbursements

The Board shall cause to be established a system regarding the manner in which disbursements for expenses are authorized.

Section 7.2 Audit

A financial review shall be made of all CDCA financial records and accounts at least annually.

Article VIII Miscellaneous

Section 8.1 Parliamentary Procedure/Rules of Order

The rules contained in the current edition of *Roberts Rules of Order* shall govern CDCA meetings in all cases in which they are applicable and in which they are not inconsistent with these By-Laws and/or any special rules of order that the CDCA Board may adopt.

Section 8.2 Amendment of By-Laws

These By-Laws may be amended by the Board at any Board meeting of CDCA by a simple majority vote of the Board Members in attendance.

Section 8.4 Facilities and Resources for Officers of the CDCA Organization

The resources required in the performance of the duties of the forename officer positions will be the responsibility of the office holder and/or the community group the officer belongs. Only those costs specifically approved by the CDCA Board become the responsibility of CDCA for reimbursement.

Section 8.4 Conflict of Interest : Conflict of interest is contained in the attached *Appendix A and Appendix B* contains a form that all officers of CDCA should sign and submit to Secretary of CDCA.

Section 8.6 Dissolution

This Corporation can be dissolved by simple majority vote of the Board. Upon dissolution of the Corporation, any remaining funds shall be distributed to designated non-profit corporations (existing under the laws of the State of California) as approved by a majority of the Board.

California Defense Communities Alliance
(CDCA)

Conflict of Interest and Compensation Approval Policies

Section 1. Purpose of Conflict of Interest Policy

The purpose of this conflict of interest policy is to protect this tax-exempt corporation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the corporation or any "disqualified person" as defined in Section 4958(f)(1) of the Internal Revenue Code and as amplified by Section 54.4958-4 of the IRS Regulations and which might result in a possible "excess benefit transaction" as defined in Section 4958(c)(1)(A) of the Internal Revenue Code and as amplified by Section 54.4958 of the IRS Regulations. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Section 2. Definitions

- a. **Interested Person.** Any director, principal officer, member of a committee with governing board delegated powers, or any other person who is a "disqualified person" as defined in Section 4958(f)(1) of the Internal Revenue Code and as amplified by Section 54.4958-4 of the IRS Regulations, who has a direct or indirect financial interest, as defined below, is an interested person.
- b. **Financial Interest.** A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 1. An ownership or investment interest in any entity with which the corporation has a transaction or arrangement;
 2. A compensation arrangement with the corporation or with any entity or individual with which the corporation has a transaction or arrangement; or
 4. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the corporation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. A financial interest is not necessarily a conflict of interest. Under Section 4, paragraph B, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Section 4. Conflict of Interest Avoidance Procedures

- a. **Duty to Disclose.** In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.
- b. **Determining Whether a Conflict of Interest Exists.** After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.
- c. **Procedures for Addressing the Conflict of Interest.** An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

After exercising due diligence, the governing board or committee shall determine whether the corporation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the corporation's best interest, for its

own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

- d. Violations of the Conflicts of Interest Policy.** If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Section 4. Records of Board and Board Committee Proceedings

The minutes of meetings of the governing board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Section 5. Compensation Approval Policies

A voting member of the governing board who receives compensation, directly or indirectly, from the corporation for services is precluded from voting on matters pertaining to that member's compensation.

A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the corporation for services is precluded from voting on matters pertaining to that member's compensation.

No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the corporation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

When approving compensation for directors, officers and employees, contractors, and any other compensation contract or arrangement, in addition to complying with the conflict of interest requirements and policies contained in the preceding and following sections of this article as well as the preceding paragraphs of this section of this article, the board or a duly constituted compensation committee of the board shall also comply with the following additional requirements and procedures:

- a. the terms of compensation shall be approved by the board or compensation committee prior to the first payment of compensation;
- b. all members of the board or compensation committee who approve compensation arrangements must not have a conflict of interest with respect to the compensation arrangement as specified in IRS Regulation Section 54.4958-6(c)(iii), which generally requires that each board member or committee member approving a compensation arrangement between this organization and a "disqualified person" (as defined in Section 4958(f)(1) of the Internal Revenue Code and as amplified by Section 54.4958-4 of the IRS Regulations):
 1. is not the person who is the subject of the compensation arrangement, or a family member of such person;
 2. is not in an employment relationship subject to the direction or control of the person who is the subject of the compensation arrangement;
 4. does not receive compensation or other payments subject to approval by the person who is the subject of the compensation arrangement;
 4. has no material financial interest affected by the compensation arrangement; and
 5. does not approve a transaction providing economic benefits to the person who is the subject of the compensation arrangement, who in turn has approved or will approve a transaction providing benefits to the board or committee member.
- c. the board or compensation committee shall obtain and rely upon appropriate data as to comparability prior to approving the terms of compensation. Appropriate data may include the following:
 1. compensation levels paid by similarly situated organizations, both taxable and tax-exempt, for functionally comparable positions. "Similarly situated" organizations are those of a similar size, purpose, and with similar resources;
 2. the availability of similar services in the geographic area of this organization;
 4. current compensation surveys compiled by independent firms;

4. actual written offers from similar institutions competing for the services of the person who is the subject of the compensation arrangement;

As allowed by IRS Regulation 4958-6, if this organization has average annual gross receipts (including contributions) for its three prior tax years of less than \$1 million, the board or compensation committee will have obtained and relied upon appropriate data as to comparability if it obtains and relies upon data on compensation paid by three comparable organizations in the same or similar communities for similar services.

- d. the terms of compensation and the basis for approving them shall be recorded in written minutes of the meeting of the board or compensation committee that approved the compensation. Such documentation shall include:
 1. the terms of the compensation arrangement and the date it was approved;
 2. the members of the board or compensation committee who were present during debate on the transaction, those who voted on it, and the votes cast by each board or committee member;
 4. the comparability data obtained and relied upon and how the data was obtained;
 4. If the board or compensation committee determines that reasonable compensation for a specific position in this organization or for providing services under any other compensation arrangement with this organization is higher or lower than the range of comparability data obtained, the board or committee shall record in the minutes of the meeting the basis for its determination;
 5. If the board or committee makes adjustments to comparability data due to geographic area or other specific conditions, these adjustments and the reasons for them shall be recorded in the minutes of the board or committee meeting;
 6. any actions taken with respect to determining if a board or committee member had a conflict of interest with respect to the compensation arrangement, and if so, actions taken to make sure the member with the conflict of interest did not affect or participate in the approval of the transaction (for example, a notation in the records that after a finding of conflict of interest by a member, the member with the conflict of interest was asked to, and did, leave the meeting prior to a discussion of the compensation arrangement and a taking of the votes to approve the arrangement);
 7. The minutes of board or committee meetings at which compensation arrangements are approved must be prepared before the later of the date of the next board or committee meeting or 60 days after the final actions of the board or committee are taken with respect to the approval of the compensation arrangements. The minutes must be reviewed and approved by the board and committee as reasonable, accurate, and complete within a reasonable period thereafter, normally prior to or at the next board or committee meeting following final action on the arrangement by the board or committee.

Section 6. Annual Statements

Each director, principal officer, and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a. has received a copy of the conflicts of interest policy;
- b. has read and understands the policy;
- c. has agreed to comply with the policy; and
- d. understands the corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Section 7. Periodic Reviews

To ensure the corporation operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's-length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the corporation's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes, and do not result in inurement, impermissible private benefit, or in an excess benefit transaction.

Section 8. Use of Outside Experts

When conducting the periodic reviews as provided for in Section 7, the corporation may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

California Defense Communities Alliance
(CDCA)

Receipt of Conflict of Interest Policy

I acknowledge that I have received and reviewed the Conflict of Interest Policy as set forth in the Bylaws and of which a separate copy has been provided and:

_____ I have no conflict of interest to report.

_____ I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

- 1.
- 2.
- 4.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: _____

Date: _____

CDCA Formation Organizations

A group of community support organizations came together in Monterey on November 2, 2018 with the objective of creating this organization. The formation organizations & individuals that were part of that meeting and/or joined the group after that event have met through a number of conference calls that has resulted in producing these by-laws and standing up this organization are:

Mark Balmert	Executive Director	San Diego Military Advisory Council	executivedirector@sdmac.org
Roger Clancy	Military Affairs Coordinator	City of Monterey	clancy@monterey.org
Gene Fisher	Co-Chair RDP-21	Regional Defense Partnership for the 21st Century (RDP-21)	grfisher@roadrunner.com
Craig Hodson	RDP-21 Community Liaison	Regional Defense Partnership for the 21st Century (RDP-21)	craig.hodson@rdp21.org
David Janiec	Executive Director	China Lake Alliance	david.janiec@chinalakealliance.org
Fred Meurer		Monterey Bay Defense Alliance	meurer@meuremuni.com
Janie Nall	Chair	Beale Military Liaison Council	jsn@c-mp.com
Daniel Oliver	Chairman of Monterey Bay Def Council &	Monterey Bay Defense Council	danieltoliver831@gmail.com
Sandy Person	Industry Engagement Officer	Solano Economic Development Corporation	sandy@solanoedc.org
Hans Uslar	City Manager	City of Monterey	uslar@monterey.org
Steve Vancil	TRAFIC CHAIR	Travis Regional Armed Forces Committee (TRAFIC)	stevesanae@aol.com



ADOPTION OF BYLAWS

We, the undersigned, are all of the initial establishers of California Defense Community Alliance (CDCA), and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the 13 preceding pages, as the Bylaws of this alliance.

ADOPTED AND APPROVED by the Undersigned on this 19 day of March, 2019.

Beale Military Liaison Council

Janie Nall, Chair

China Lake Alliance

David Janiec, Executive Director

Monterey Bay Defense Alliance

Hans Uslar

Regional Defense Partnership for the 21st Century (RDP-21)

Gene Fisher, Co-Chair RDP-21

San Diego Military Advisory Council

Mark Balmert, Executive Director

Travis Community Consortia (TCC) / Travis Regional Armed Forces

Sandy Person, Industry Engagement Officer

CDCA By-Law Changes

Date	Change	Approval	Revision #
4/18/2020	Update Exec Brd Area & Cleanup	E-Vote of Board	1
10/25/2022	Add Commercial Members		2